

Thursday 13th November 2025

Dear Student and Parent/Carer

Students studying Criminology will complete their Unit 3 Controlled Assessment on the following days:

- Thursday 4th December 2025 9.00am- 3.15pm. Following this session students will return to lessons.
- Friday 5th December 9.00am-12.30pm

Please familiarise yourself with the following guidelines in preparation for your assessment period.

In line with the WJEC Examination Board Specification, the Controlled Assessment specifies that there is high control in place. WJEC is responsible for task setting. As a centre, we will make our task selection from a number of comparable tasks provided by WJEC. These tasks are designed to ensure that the assessment criteria, as detailed in the specification, are met.

During their Controlled Assessment sessions, the use of resources is tightly prescribed.

As a centre we must ensure that:

- all students are within direct sight of the supervisor throughout the session(s)
- display materials which might provide assistance are removed or covered
- **students do not have access to email, the internet or mobile phones***
- students complete their work independently
- interaction with other students does not occur
- no assistance of any description is provided
- Students are not allowed to take out or adjust any of their notes and resources between sessions. As the work for the assessment is produced over two separate sessions, all work to be assessed and any preparatory work must be collected and stored securely between sessions

***Mobile phones:** Students will hand mobile phones in at the beginning of their Controlled Assessment sessions. These will be held securely and will only be returned to the students at the end of the session. **Please note that during session breaks the mobile phones will still be held securely in line with specification guidelines and only returned to students at the end of the Controlled Assessment session.**

If a student has an access arrangement as part of his/her normal way of working within the centre, a similar arrangement will normally be permitted for written examinations and controlled assessment.

I strongly advise that you complete all of your preparatory work in order for you to be successful in your assessment.

Should you have any questions regarding this assessment please do not hesitate to ask your subject teacher.

Yours sincerely

L Grant

Mrs L Grant Assistant Head Teacher and Head of Sixth Form