

Provider Access Policy

Archbishop Ilsley Catholic School Provider Access Policy

1. **Introduction** - Archbishop Ilsley Catholic School is committed to ensuring that all students are well-informed about their future education, training, and career opportunities. This Provider Access Policy sets out how external education and training providers can access our students to provide information about post-16 and post-18 options.

This policy complies with the Department for Education's statutory guidance: Careers guidance and access for education and training providers (2022).

2. **Purpose** - The purpose of this policy is to:

- Give students clear, impartial information about their options after school, including further education, apprenticeships, traineeships, and vocational training.
- Ensure that external providers have the opportunity to engage with students in a structured and consistent way.
- Comply with statutory requirements for provider access.

3. **Scope** - This policy applies to all students in the relevant phase, typically Years 8–13. Relevant providers include:

- Colleges and sixth forms
- Universities
- Apprenticeship and training providers
- Employers offering career pathways, work experience, or vocational training

4. **Opportunities for Access** - External providers may engage with our students through:

- Careers fairs and events
- Assemblies and presentations
- Workshops and group activities
- Curriculum-linked activities or subject-specific sessions
- One-to-one or small group meetings where appropriate

The school ensures that all students have equitable access to these opportunities.

5. **Procedure for Requesting Access** - Providers wishing to access students at Archbishop Ilsley Catholic School should contact the Head of Careers:

Contact: Mr James Meredith, Head of Careers Email: careers@ilsley.bham.sch.uk

Requests should include:

- Purpose of the visit
- Target year group(s)
- Preferred date(s)
- Format of the session (assembly, workshop, small group)

The school will respond promptly and schedule sessions where possible. Access is subject to the school's safeguarding and health & safety policies.

6. Safeguarding - All external providers must comply with the school's safeguarding policies. Staff or volunteers visiting the school will be required to provide appropriate DBS clearance and follow school procedures at all times.

7. Monitoring and Review - This policy will be reviewed annually by the Careers Leader and Senior Leadership Team to ensure it meets statutory requirements and continues to support student career development.

Mr Meredith – *Head of Careers*